



CITY OF JERSEY VILLAGE, TEXAS

GOLF COURSE ADVISORY COMMITTEE NOTICE OF A MEETING

May 13, 2024 at 5:30PM.

Civic Center Auditorium Municipal Center Meeting Room
16327 Lakeview Dr. Jersey Village, TX 77040

AGENDA

1. **Call to Order**
2. **Approve Minutes from 3-11-23**
3. **Citizen Comments**
Any person who desires to address the Golf Course Advisory Committee regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Committee Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.
4. **Items for Individual Consideration**
 - a. Old Business
 - b. Construction Updates and Construction Golf Operations Updates
 - c. Golf Course Parking Discussion
5. **Staff Briefings**
 - a. Golf Course Operations Report - *Matt Jones*
 - b. Golf Course Maintenance Report – *Wade Warms*
6. **Future Agenda Item Request**
7. **Next Meeting Date:**
July 8, 2024
8. **Adjournment**

I, Maria Thorne, Parks and Recreation Administrative Assistant, City of Jersey Village, do hereby certify that the foregoing notice was posted in a place convenient to the general public at City Hall on the 9th of May, 2024 at 3:00pm.

Maria Thorne,
Parks and Recreation Administrative Assistant

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the Parks Administrative Secretary by calling 713-466-2174 forty-eight (48) hours prior to the meetings.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

Notice removed on _____

**GOLF COURSE ADVISORY COMMITTEE
MINUTES OF MEETING
March 11, 2024**

1. Call to Order & Attendance

Meeting was called to order at 5:31 pm by Greg Fair.

Daniel Alvarado	<i>present</i>	Kevin Ross	<i>present</i>
Greg Fair	<i>present</i>	Sheri Sheppard	
Jane Arnett	<i>present</i>	Matt Jones	<i>present</i>
David L. Lock	<i>present</i>	Wade Warmes	<i>present</i>
Ronald Schielke	<i>present</i>	Robert Basford	
Ceri Davies	<i>present</i>	Maria Thorne	<i>present</i>

2. Approval of the 11-13-23 meeting minutes

A motion was made to approve the minutes by David and was seconded by Ronald.

3. Citizen Comments

None

4. Items for individual consideration

a. Old business

None

b. Construction Updates and Construction Golf Operations Updates

Getting close to finishing up the new clubhouse. It's about 90-95% finished. Waiting on furniture - will start arriving next week, but pro shop furniture won't come in until April 1st. The goal is to open all together, but may not be able to - may open by the second week of April.

The kitchen and restaurant are mostly done. Some of the wait staff have been hired.

The contest for choosing the restaurant name was advertised in the papers.

Some concerns about Little Kitchen's speed of service were expressed. Some have experienced slow service at the restaurant even when it was not busy. Greg asked if the restaurant would sign up with Uber Eats. Matt will inquire. Restaurant will seat about 50-60 and outside can seat another 50-60

Landscaping is in around the new clubhouse. Matt is looking at contracting the landscaping job out to a landscaping company.

Gregg brought up the lighting around the course. Some of the lights are not turning off the way they should. Matt will investigate.

Ceri asked about the feedback about the clubhouse. Matt said that everyone is looking forward to it.

c. Golf Course Parking Discussion

Parking has been a challenge. Course has had many days with 200 plus rounds. The clubhouse and restaurant will attract more residents in addition to the golfers.

Staff thinks the bridge should be closed to vehicle traffic and that will allow for more parking spaces. Matt asked for recommendations from the committee about closing the bridge permanently.

Ronald made a motion to urge City Council to consider the permanent closure of the

bridge to vehicular traffic. The motion was seconded by David Lock. Committee members voted. Ayes: David, Ronald, Greg, Ceri, Jane, and Daniel. Nays: Kevin
There are plans for a parking area for privately owned golf cars and handicapped spaces.

5. Staff briefings

a. Golf Course Operations Report – Matt Jones

Matt talked about the new carts. Has received good comments. The GPS is not working 100% yet. Working on the back-office. The carts are programmed to slow down around the clubhouse.

Pro shop sales have been great. Revenues are up over 100K compared to last year. There will be changes, dress code, operations, hitting bays will be open late. Restaurant and bar will be open late. Hitting bays weekdays will be priced at \$30 per hour, and \$40 per hour on the weekends.

Jane said that the card stock of the scorecards makes it difficult to erase. The new score cards will be better and smaller.

Changes staff – Steve assistant golf pro and Kim merchandiser are no longer here. Matt will not refill the merchandiser position but will add two assistant golf pros instead. He already has 8 or 9 applicants

Greg brought up concerns about the huge numbers of rounds and expressed concerns over the condition of the greens. Suggested to close three Tuesdays per month instead of just two,

b. Golf Course Maintenance Report – Wade Warms

Wade said that the winter has been a little more challenging than expected and the course has had a lot of play. Greens are not as far along as they had hoped. Some of the greens are doing well. They are bringing in a person who will map everything with ground penetrating radar to find the original greens, and drain lines.

They have plans for deep tine aerification in June. Course will be closed tomorrow – so they will put down pre-emergent and will vent the greens to allow exchange of gasses. Wade took a class on eliminating Poa. Learned about a process called fraze mowing. Will remove the Poa seeds that are in the top area of the soil. Has someone coming in with a machine to do that.

Ron said great job on getting the pampas grass removed. Matt said that there will be only grass leading to the water. Matt has not decided what to do on the island yet. Greg mentioned that the resident at 37 Parkway Place is looking at repairing the metal fence. Matt will look into

6. Future agenda items request

None

7. Next Meeting Date:

May 13th at 5:30 pm at City Hall.

8. Adjournment

A motion was made to adjourn meeting by Ron and was seconded by David. The meeting ended at 6:35 pm.



Jersey Village, TX

Golf Course Monthly Financial Statement

Group Summary

For Fiscal: 2023-2024 Period Ending: 04/30/2024

Category...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 11 - GOLF COURSE FUND						
Department: 80 - REVENUES						
85 - FEE & CHARGES FOR SERVICE	2,401,500.00	2,401,500.00	150,797.81	1,347,129.30	-1,054,370.70	56.10%
96 - INTEREST EARNED	2,800.00	2,800.00	1,490.44	8,913.17	6,113.17	318.33%
98 - MISCELLANEOUS REVENUE	0.00	0.00	0.00	5,929.75	5,929.75	0.00%
Department: 80 - REVENUES Total:	2,404,300.00	2,404,300.00	152,288.25	1,361,972.22	-1,042,327.78	56.65%
Department: 81 - CLUB HOUSE						
30 - SALARIES, WAGES, & BENEFITS	713,036.75	713,036.75	41,593.19	402,705.82	310,330.93	56.48%
34 - COST OF SALES	187,500.00	187,500.00	50,546.13	109,999.13	77,500.87	58.67%
35 - SUPPLIES	16,100.00	16,100.00	0.00	10,707.72	5,392.28	66.51%
45 - MAINTENANCE	2,700.00	2,700.00	981.13	11,829.14	-9,129.14	438.12%
50 - SERVICES	37,490.10	37,490.10	4,953.14	29,620.30	7,869.80	79.01%
54 - SUNDRY	77,400.00	77,400.00	506.14	34,083.34	43,316.66	44.04%
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00%
60 - OTHER SERVICES	26,000.00	26,000.00	0.00	30,860.00	-4,860.00	118.69%
97 - INTERFUND ACTIVITY	4,525.00	4,525.00	0.00	0.00	4,525.00	0.00%
Department: 81 - CLUB HOUSE Total:	1,068,251.85	1,068,251.85	98,579.73	629,805.45	438,446.40	58.96%
Department: 82 - COURSE MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	590,576.68	590,576.68	40,639.15	295,369.07	295,207.61	50.01%
35 - SUPPLIES	172,700.00	172,700.00	6,739.34	119,710.70	52,989.30	69.32%
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00%
45 - MAINTENANCE	23,500.00	23,500.00	2,953.27	12,345.55	11,154.45	52.53%
50 - SERVICES	8,280.00	8,280.00	258.00	3,711.58	4,568.42	44.83%
54 - SUNDRY	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00%
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00%
97 - INTERFUND ACTIVITY	1,075.00	1,075.00	0.00	0.00	1,075.00	0.00%
Department: 82 - COURSE MAINTENANCE Total:	813,631.68	813,631.68	50,589.76	431,136.90	382,494.78	52.99%
Department: 83 - BUILDING MAINTENANCE						
35 - SUPPLIES	6,100.00	6,100.00	0.00	3,709.75	2,390.25	60.82%
40 - MAINTENANCE--BLDGS, STRUC	10,000.00	10,000.00	384.00	2,791.47	7,208.53	27.91%
50 - SERVICES	25,000.00	25,000.00	3,147.60	19,732.57	5,267.43	78.93%
55 - PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	267.00	733.00	26.70%
Department: 83 - BUILDING MAINTENANCE Total:	42,100.00	42,100.00	3,531.60	26,500.79	15,599.21	62.95%
Department: 87 - GC CAPITAL IMPROVEMENT						
70 - CAPITAL IMPROVEMENTS	32,000.00	32,000.00	0.00	20,975.00	11,025.00	65.55%
Department: 87 - GC CAPITAL IMPROVEMENT Total:	32,000.00	32,000.00	0.00	20,975.00	11,025.00	65.55%
Department: 88 - EQUIPMENT MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	76,270.54	76,270.54	6,517.78	44,215.22	32,055.32	57.97%
35 - SUPPLIES	28,650.00	28,650.00	2,635.79	22,255.51	6,394.49	77.68%
45 - MAINTENANCE	13,000.00	13,000.00	0.00	12.50	12,987.50	0.10%
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00%
97 - INTERFUND ACTIVITY	330,000.00	330,000.00	0.00	0.00	330,000.00	0.00%
Department: 88 - EQUIPMENT MAINTENANCE Total:	448,920.54	448,920.54	9,153.57	66,483.23	382,437.31	14.81%
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	-604.07	-604.07	-9,566.41	187,070.85	187,674.92	30,968.41%
Report Surplus (Deficit):	-604.07	-604.07	-9,566.41	187,070.85	187,674.92	30,968.41%

FY 2022-2023

	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3525	2396	3043	2687	3141	3686	3805	3863	4334	4511	3457	3090	41538
Tournament Rounds	682	366	247	311	299	718	643	668	393	209	370	415	5321
Range buckets	2573	1634	1788	1753	2063	2351	2464	2471	2207	2024	1089	1750	24167
Unearned Revenue	1,112.70	1808.63	2089.79	320.02	5242.79	1010.24	3,556.28	1,196.52	4,271.05	2,422.57	3,804.05	3,107.62	29942.26
All Memberships	2,135.00	2,663.00	2,708.00	4,720.00	5,174.00	4,092.00	5,352.00	5,163.00	6,264.00	3,117.00	2,205.00	9,162.00	52,755.00
Green Fees	132,827.83	85,068.15	114,137.60	100,838.30	114,018.33	133,583.65	150,038.12	142,255.19	162,288.10	173,052.23	127,240.58	126,459.64	1,561,807.72
Tournament Fees	27,603.64	18,633.12	8,610.20	11,713.18	8,728.88	29,476.65	24,806.13	27,846.52	15,530.92	7,226.92	10,638.80	15,773.00	206,587.96
Range Fees	21,149.70	12,968.55	16,290.93	15,615.13	19,292.54	21,296.22	22,857.86	22,393.52	20,051.46	20,323.75	8,824.11	16,261.35	217,325.12
Club Rental	1,155.00	560.00	840.00	700.00	525.00	1,175.00	945.00	1,510.00	665.00	1,275.00	1,070.00	700.00	11,120.00
Sales of Merchandise	21,801.26	14,114.20	23,038.21	14,016.70	18,125.68	24,085.27	25,060.51	24,741.47	33,039.05	26,249.43	24,629.40	20,525.33	269,426.51
Concession Fees	7,376.22	4,725.66	4,660.36	4,660.10	4,674.17	7,290.75	7,154.99	6,990.82	7,614.92	6,925.69	4,333.40	4,978.02	71,385.10
Miscellaneous Fees	1,185.00	510.00	1,330.00	4,908.00	2,010.00	5,690.00	1,290.00	1,230.00	2,095.00	3,114.00	1,412.50	635.00	25,409.50
Total Income	216,346.35	141,051.31	173,705.09	157,491.43	177,791.39	227,699.78	241,060.89	233,327.04	251,819.50	243,706.59	184,157.84	197,601.96	2,445,759.17
Weather Totals	4RO/6WD/1CM/1H	4RO/6WD/1CM/1H	3RO/5WD/1C M/1H	8RO/7WD/	2RO/12WD/1 CM	1WD/1CM	2RO/2WD/2CM	3RO/2WD/2CM	2CM	2CM	2CM	2CM	7RO/13W/4CM/2H
Income Per Round	\$50.65	\$49.45	\$51.34	\$50.85	\$48.66	\$50.54	\$52.19	\$50.09	\$51.04	\$50.46	\$46.55	\$52.88	\$50.43

FY 2021-2022													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2397	2623	3906	2991	2480	3650	4267	4246	4035	4380	3415	3471	41861
Tournament Rounds	372	478	179	385	360	528	803	437	397	264	320	447	4970
Range buckets	1585	1715	1766	1750	1590	2184	2801	1915	2014	1976	1721	2070	23087
Unearned Revenue	(556.33)	514.85	-5949.83	1,720.67	1612.93	-274.22	-575.20	58.13	538.58	-4,859.49	344.70	356.80	-7068.41
All Memberships	2,549.04	1,542.74	5,865.67	3,997.46	3,767.58	3,141.31	3,663.03	1,891.30	7,780.17	2,813.16	4,790.16	6,829.74	48,631.36
Green Fees	65,544.86	78,370.08	124,320.31	100,457.95	81,773.18	126,316.61	153,285.75	153,551.91	145,932.85	171,330.00	124,186.22	126,516.95	1,451,586.67
Tournament Fees	10,948.44	13,288.54	4,891.74	12,613.60	12,335.54	18,762.63	35,021.54	14,233.05	13,847.52	8,068.96	10,794.64	16,131.63	170,937.83
Range Fees	14,489.57	14,786.57	16,660.55	13,857.89	14,225.30	19,619.82	22,168.32	16,538.79	16,676.60	17,234.86	13,717.04	17,789.95	197,765.26
Club Rental	570.00	550.00	750.00	470.00	575.00	1,065.00	1,245.00	1,405.00	765.00	1,180.00	700.00	805.00	10,080.00
Sales of Merchandise	17,121.81	19,125.27	28,937.12	16,692.98	12,081.97	24,827.62	22,286.23	34,034.97	30,282.60	29,456.16	24,641.63	24,047.00	283,535.36
Concession Fees	4,234.29	4,478.32	4,472.80	3,616.67	3,428.00	5,717.07	7,183.73	6,065.59	6,009.66	6,473.69	5,195.28	6,061.12	62,936.22
Miscellaneous Fees	745.00	572.50	1,227.50	4,620.00	2,122.50	3,080.00	1,090.00	797.50	945.00	1,382.50	1,135.00	1,085.00	18,802.50
Total Income	115,646.68	133,228.87	181,175.86	158,047.22	131,922.00	202,255.84	245,368.40	228,576.24	222,777.98	233,079.84	185,504.67	199,623.19	2,237,206.79
Weather Totals		3RO/3W/1H	1RO/4WD/1H	4RO/5WD	3RO/9W	2RO/3WD/1CM	3WD/1CM	2WD/3CM	2CM	2CM		2W/2CM	
Income Per Round	\$41.05	\$42.30	\$44.37	\$45.12	\$44.56	\$47.72	\$47.79	\$48.39	\$48.39	\$50.63	\$48.29	\$49.12	\$46.88

FY 2020-2021													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	4199	3833	3206	3215	2280	3783	4087	2324	3072	2821	2836	2533	38189
Tournament Rounds	432	411	259	331	305	440	529	124	203	191	291	190	3706
Range buckets	2502	2139	1223	1788	1486	2241	2466	1307	1502	1498	1382	1258	20792
Unearned Revenue	(1,828.70)	-1677.03	-4123.64	2,577.07	2064.97	-958.42	206.90	-92.10	575.09	-127.91	-155.38	-27.46	-3566.61
Star Memberships	2,377.46	2,736.33	5,954.76	7,521.62	1,915.74	4,635.35	3,159.33	1,995.45	4,803.60	3,233.89	3,180.76	6,454.90	47,969.19
Green Fees	141,058.90	124,752.60	109,221.89	105,315.36	71,692.37	119,546.11	121,128.32	62,875.00	80,447.99	80,645.70	81,404.77	71,499.41	1,169,588.42
Tournament Fees	13,045.47	13,682.26	8,298.51	10,179.60	9,200.71	14,142.00	18,269.46	2,903.42	4,212.42	4,527.46	8,223.60	4,834.56	111,519.47
Range Fees	17,672.31	16,345.86	11,579.13	15,033.71	11,146.53	19,095.87	20,049.84	13,537.90	12,704.06	14,081.06	11,890.88	12,542.44	175,679.59
Club Rental	390.00	400.00	200.00	225.00	275.00	648.00	680.00	468.75	500.00	495.00	605.00	450.00	5,336.75
Sales of Merchandise	17,709.62	19,202.56	24,247.44	13,485.64	14,168.19	24,726.37	26,656.07	13,570.96	18,020.66	18,184.21	18,934.56	14,113.44	223,019.72
Concession Fees	6,097.49	4,843.35	3,944.58	3,819.87	2,830.15	5,123.29	5,450.52	3,378.74	4,157.36	3,740.46	3,714.91	3,334.53	50,435.25
Miscellaneous Fees	2,450.00	2,530.00	3,888.25	4,914.50	2,224.50	3,717.50	1,762.50	407.50	937.50	785.70	960.51	515.00	25,093.46
Total Income	198,972.55	182,815.93	163,210.92	163,072.37	115,518.16	190,676.07	197,362.94	99,045.62	126,358.68	125,565.57	128,759.61	113,716.82	1,805,075.24
Weather Totals	1RO/1CM	2RO/2W/1H	4RO/4W/1H	4RO/9W	7RO/7W	5W/1CM	1RO/4W/1CM	5RO/9W/5CM	3RO/5W	1RO/13W/1H	5WD	3RO/7W/	28RO/63W/ 8CM/3H
Income Per Round	\$42.85	\$42.83	\$46.57	\$43.14	\$43.15	\$44.28	\$42.03	\$39.68	\$36.94	\$40.66	\$40.21	\$39.40	\$42.03